



Scarborough Spa WEDDING RECEPTIONS

Your Wedding ... Your Day

A Typical Wedding Day at the Spa

Prior to your wedding we will be happy to take delivery of your cake, place cards, etc which will be stored securely until your wedding day.

On arrival, your guests will be greeted and asked to gather in the Suncourt Enclosure for your drinks reception with the opportunity to take in the wonderful panoramic views of Scarborough's South Bay and coastline. Why not try one of our delightful cocktails from our Wedding Drinks Packages.

To give your Drinks reception some Flavour you could hire live musicians, which we can help arrange for you.

After approximately one hour for photographs, our Duty Manager can take on the role of Master of Ceremonies for you by organising your wedding line up, announcing the Bride and Groom into the Wedding Breakfast area, and announcing the cutting of the cake. Once the Wedding Breakfast is over our Duty Manager will call your guests to order in anticipation of your speeches.

We offer a traditional long top table or a less informal round top table. Our round tables can seat up to 12 people. Your seating plan and menu will be prominently displayed.

Your Wedding Breakfast can be selected from one of our delectable menus, or if the menu choices are not quite what you are looking for, our chefs will be only too pleased to suggest alternatives.

Once all the formalities are over why not take a stroll along the promenade or relax at the bar whilst our catering team turn your room around for your evening function. We also have a bridal room available for you to relax in.

Once you have relaxed we hope you will be ready to party the night away to a live band, DJ or even both. We are delighted to offer assistance in booking your entertainment requirements.

We have a good selection of buffets to suit all tastes. Alternatively, let us know your requirements and our chefs will be pleased to assist.

At the end of the night our Duty Manager will ensure safe storage of your wedding gifts, cake etc for you to collect the following day.

We hope this gives you a good idea of what the Spa has to offer and entices you to allow us to look after you on your very special day.

What do we include in your Wedding Package?

With our extensive management experience we can assure you of a tailor-made wedding to suit your occasion.

We can help with all the arrangements for your reception from musical entertainment, florists, balloon artists, and photography to stationery.

As our gift to you we offer the following complimentary services:

- ❖ Red carpet on arrival.
- ❖ Silver cake stand and knife.
- ❖ Bridal changing room.
- ❖ Duty Manager to act as your Master of Ceremonies.
- ❖ Planters to enhance your room.
- ❖ Printing and prominent display of your seating plan and menu.
- ❖ Microphone and PA system.
- ❖ Gift table.
- ❖ Private cloakroom facility.
- ❖ Advice on bands.
- ❖ A private bar facility (either cash or on account) and late licence until 1am.
- ❖ 4 complimentary car park spaces – further spaces available @ £6.00 per space to be charged to your final invoice

Finishing Touches

- ❖ Top table floral arrangements from £12.95
- ❖ Table posies and arrangements from £6.95
- ❖ Ribbon Garlands from £8.95 per yard

Booking Information & Terms and Conditions

Making Your Booking

A provisional reservation will be held for a period of 14 days. In order to confirm your booking, a £500 deposit will be required, together with written confirmation. The deposit is non refundable, but will be deducted from your final account. Please note that a booking is not confirmed until we have received the deposit.

Cancellation Policy

Provisional bookings – if you do not intend to take up your booking, please inform us as soon as possible so that we can accommodate other prospective weddings.

Confirmed bookings – we will endeavour to re-let your booking and will refund your deposit if we do. Otherwise the following charges will apply:

4 weeks prior to the event – 50% of the gross event value

plus any additional goods or services ordered from sub contractors.

Menu Choices

The catering for all weddings usually include a three-course meal with coffee. We respectfully request that the same menu is chosen for all guests attending the wedding breakfast and evening function. It is important to notify us of vegetarians and other special dietary requirements.

Menu Prices

Our menu prices are reviewed annually in March so please be aware that there will be a minimal price increase after 1 April each year.

Children's Pricing Policy

There is no charge for children under two years of age. Children aged two years to twelve years will be charged 75% of the current tariff.

Final Numbers and Account Settlement

We require confirmation of final numbers, table plan and payment of final account paid by cash or credit card not less than 7 days prior to the event. This final number or the actual number served, whichever is the greater will be charged. Any further charges for additional requirements must be paid for on the night.

VAT

VAT is charged at the current rate. Unless otherwise stated, all prices are quoted inclusive of VAT at the current rate at the date of the quotation.

Service Charge

We do not levy service charges or gratuities.

Licence

We provide a licensed bar until 12.30am with a 1.00am function finish. An extension can be granted at a charge of £55.00 for every hour or part thereof.

Minimum Numbers

All our menu prices have been calculated on a minimum of 45 guests attending your ceremony. Parties of less than 45 may attract supplementary charges.

Damage

Any loss or damage to the property/venue is the responsibility of the client whose name the function is booked in. Clients will be charged repairs and replacements at replacement cost price.

Linen

Any linen found to have been damaged/ abused by the client would be charged to the client at replacement cost.

Room Hire Charges

Room hire charges may be payable if the same room is not used for the main reception and evening reception. Please refer to the Room Hire Charges document for prices which is available upon request.

Car Parking

Additional car parking spaces can be allocated at a cost of £6.00 per space

All vehicles to be removed by 9.00am the following morning.